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**Memorandum of Agreement
RFP 16-07
Charter Bus Services (Annual Contract)**

This agreement is between Coachlight Tours, Inc., (hereinafter "Contractor") Elizabeth Kamalakis, located at P.O. Box 16054, Savannah, GA 31416; (912) 721-2184 phone, (912) 721-2197 fax, and the Board of Public Education for the City of Savannah and the County of Chatham (hereinafter "District"), located at 208 Bull Street, Savannah, GA 31401. This contract shall be effective beginning with the last date as set forth on the signature page of this agreement.

WHEREAS, the Board located in the City of Savannah and the County of Chatham, and State of Georgia, desires to utilize Coachlight Tours as the secondary vendor to provide charter bus services at the prices, terms and conditions as stated in the bid documents and Coachlight Tours' response submittal shall prevail unless otherwise agreed upon in writing.

NOW THEREFORE, In consideration of the mutual promises and covenants contained in RFP 16-07 Charter Bus Services (Annual Contract) and Coachlight Tours' response to RFP 16-07 Charter Bus Services (Annual Contract), the parties hereto agree on the following:

1.0 PERFORMANCE PERIOD

This contract shall remain valid for one year beginning with the last date as set forth on the signature page of this agreement. District reserves the right to extend the contract for an additional two (2) years with bilateral agreement.

The District will neither honor nor consider any price increases, fuel surcharges or add-on cost during the established performance period.

This Contract is non-exclusive and does not preclude the District from issuing solicitations, negotiating or awarding other contracts for similar services. The District reserves the right to issue solicitations for any charter bus requirement exceeding \$5,000.00, which it deems to be in the best interest of the district to separately solicit.

2.0 TERMS OF PAYMENT & INVOICING

Contractor shall invoice the Board after the services have been accepted by the requesting site representative and/or site administrator. Failure to deliver buses timely will result in liquidated damages being assessed to the invoice. Payment terms are 2% 10 Net 40.

When submitting invoice for payment, the vendor shall list the following items on his/her invoice. In addition, the Contractor shall mail all invoices to the address below:

1. Purchase Order Number
2. Project Name
3. Site Description
4. Description of Work
5. Bid/RFP Number

All original invoices should be mailed to: Savannah-Chatham County Board of Education
Attention: ACCOUNTS PAYABLE
208 Bull Street Room 119
Savannah, Georgia 31401

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3.0 PRICING

See fee schedule in Attachment A

4.0 SCOPE OF SERVICES

Contractor shall provide a variety and quantity of available fleet vehicles, including but not limited to full-size buses (each providing maximum seating for 47-55 passengers), and mini-coaches. Full size buses shall be "Charter Bus/Deluxe Motor Coach" style accommodations (built on a "heavy" chassis as defined in the bus industry), with lavatory facilities, heat and air conditioning, tinted glass (preferable), overhead baggage or parcel racks, adequate headroom (a minimum of 74 inches preferable) and other features normally associated with comfortable motor coach service. The entry door step height should be as low as is practical to permit easy boarding. In their proposal, Contractor shall provide accommodation specifications associated with mini coaches.

Each vehicle shall be equipped to meet all applicable Federal and State highway specifications, Interstate Commerce Commission specifications and Local specifications, safety standards, emission requirements and handicap provisions. It is preferred that each bus have a front destination sign. Contractor shall state if their vehicles are equipped with wheelchair lifts to allow persons with wheelchairs to board.

Each vehicle shall be maintained in good working condition, to include but not be limited to properly functioning ceiling seats, overhead bins that close, and operable interior lights, if applicable. Each vehicle shall not be more than six (6) years old. Overall appearance, interior and exterior, must be clean, in good repair, and free of unpleasant odors.

Storage of all vehicles shall exclusively be the responsibility of the Contractor.

All drivers of the vehicles shall have specialized driver training, appropriate Commercial Driver's License (CDL) and meet Interstate Commerce Commission driver license certification requirements. Drivers shall have received customer relations training prior to providing any services under this contract. All customer service complaints received by the Contractor shall be reported verbally to the Owner within twenty-four (24) hours and followed up in writing within ten (10) working days.

The Contractor shall be responsible for paying all licenses, fees, taxes, violation fines, fuel and other operating costs incurred by the Contractor as a part of this program. There shall be no add on charges of any kind.

All vehicles shall be equipped with two-way radios, cellular telephones, or the equipment that will enable communication with the Contractor's administrative and maintenance facility.

The Contractor shall be responsible for providing all other functions necessary for the safe, reliable, and efficient operation of the vehicle between times not specifically discussed herein.

The driver shall not smoke while performing the services provided for herein.

All Contractor drivers providing services to the Savannah/Chatham County Public School System shall have a Contractor issued identification badge. Contractor is responsible for conducting a background check prior to assigning a driver to provide service to the district. Drivers who have not been background checked will not be permitted to perform service.

VEHICLE MAINTENANCE:

The Contractor shall be fully responsible to meet or exceed all Federal, DOT required inspections. During the term of the contract, District reserves the right to review current vehicle inspection and repair records.

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- The Contractor shall be responsible for providing fuel, lubricants, tools, and employee uniforms.
- All vehicles shall have operable heating and air conditioning.
- The Contractor shall have procedures for vehicle replacement in case of a breakdown.
- Contractor shall provide information of any additional services they provide (i.e. lodging arrangements, tour guide arrangements, tour itinerary service, etc.)

REQUEST FOR SERVICES/RESERVATIONS:

- District has the right to request departure points anywhere within Chatham County, Georgia, weekdays or weekends, at no additional charge.
- Notice of cancellation for a trip after reservations have been made, shall be given twenty-four (24) hours before departure time at no cost to District. For service where less than twenty-four (24) hours of notice is given, except for weather conditions, a cancellation fee (a flat hour rate) may be charged, if cancelled before leaving the terminal or cancelled on the job. The Contractor shall provide the cancellation cost in their proposal.
- District has the right to revise or cancel trips due to weather emergencies or conditions, within two (2) hours' notice prior to the first pick-up, without financial penalty, and to revise departure and return times, trip intervals and number of trips during the time period covered by the contract without any additional cost to District.

Method of Ordering: District reserves the right to solicit quotes, based on the current contract rates/pricing for services from several contracted bus service providers, and to select the contract provider with the best price and availability. Purchase Order(s) for bus services will be issued as required throughout period of this contract. The issuance of an official purchase order will be the instrument used to authorize the Contractor to book the charter bus service.

5.0 MINIMUM CONTRACTOR QUALIFICATIONS

- A. The Contractor must be bonded, registered and licensed within the State of Georgia.
- B. The Contractor must be qualified and familiar with the types of products and services specified and must have demonstrated a past history of responsiveness, technical expertise and professionalism.
- C. The Contractor will follow all guidelines, rules and regulations as set forth in the most recent and any future local, State, or Federal codes.
- D. The Contractor must demonstrate its ability to meet all Bonding and Insurance requirements (as applicable).
- E. The Contractor must comply with all licensing, insurance, and registration requirements.
- F. The contractor shall have been in business for a minimum of five (5) years.

6.0 SUPERVISION OF CONTRACTOR PERSONNEL

The Contractor must supply all necessary and sufficient supervision over the work that is being performed and will be held solely responsible for the conduct and performance of his employees or agents involved in work under the contract.

7.0 CONTRACTOR PERSONNEL

Contractor's staff is expected to present a professional appearance. All personnel of the Contractor will be neat, well groomed, properly uniformed in industry standard uniforms and are expected to conduct themselves at all times in a responsible and courteous manner while performing any work under a resulting contract and/or whenever they on District property. The following code of conduct will be adhered to by the Contractor, his agent(s) and/or his employees:

- A. Contractor will submit with its bid in response to this solicitation a list of all employees, including back-up personnel that will be providing services under a resulting contract. If Contractor is selected for a contract with the District, any additional employees assigned to the project must be approved by the District before those employees will be allowed to enter on District property to supply services.

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- B. All employees of the Contractor shall wear a recognizable uniform. No hats will be worn inside the building. All service technicians performing work must carry a government-issued photo ID. Service technician(s) will present ID to District Staff upon request. This provision will be strictly enforced.
- C. The use of tobacco or tobacco products on Board property is prohibited by State law.
- D. The Contractor will not be permitted to utilize Day Labor or Temporary Workers to provide any services at any District facility. This includes any service technicians that are hired prior to contract award. Failure to comply with this requirement could result in immediate termination of contract with the Contractor liable for any liquidated damages and/or forfeiture of Performance Bond.
- E. The Contractor or employees of the contractor are not permitted to play loud music, to make unnecessary noises, or to use vulgar or inappropriate language that causes offense to others.
- F. The employment of unauthorized or illegal aliens by the Contractor is considered a violation of Section 247A (c) of the Immigration and Naturalization Act. If the Contractor knowingly employs unauthorized aliens, such a violation shall also be cause for termination of contract.
- G. Possession of firearms will not be tolerated on Board property. No person who has a firearm in their vehicle will be permitted to park on District property. Any employee of the Contractor found in violation of this policy will be immediately asked to leave, and will not be allowed to return to perform further work without the consent of the District.
- H. By submission of a bid, the Contractor certifies that he/she will not engage in the unlawful manufacture, sale/distribution, dispensation, possession, or use of a controlled substance or drug during the performance of the contract and that a drug-free workplace will be provided for the Contractor's employees during the performance of the contract. The Contractor also certifies that he will secure from any subcontractor who works on the contract, written certification of the same drug free workplace requirements. False certification or violation by failing to carry out requirements of O.C.G.A. § 50-24-3 may cause suspension, termination of contract, or debarment of such bidder.

Please Note: If any employee of the Contractor or Sub-contractor is found to have brought a firearm on District property, said employee will be terminated from the District contract by the Contractor or Sub-contractor. If the Sub-contractor fails to terminate said employee, the Sub-contractor's agreement with the Contractor for the District's contract will be terminated. If the Contractor fails to terminate said employee or fails to terminate the agreement with the Sub-contractor who fails to terminate said employee, the Contractor's agreement with the Board shall be terminated.

8.0 SUBCONTRACTING

The Contractor shall not subcontract any part of the work to be covered by this contract without the District's prior written approval. All approved subcontractors/Providers and their personnel assigned to this contract shall be listed as Attachment A "Personnel Listing" of this document.

The District will permit sub-contracting of work performed under this contract providing the following conditions are met:

- A list of all sub and sub-subcontractors to be used must be submitted with this Contract.
- Proof of insurance must be attached for each sub and sub-subcontractors.
- A copy of each sub and sub-subcontractors City/County Business License must be attached.
- Documentation of each sub and sub-subcontractor's manufacturer training and approval to install and/or repair their equipment must be submitted with this Contract.

9.0 OCCUPATIONAL SAFETY AND HEALTH ACTS

Contractor(s) who perform any work under this contract shall fully comply with the provisions of the Federal Occupational Safety and Health Act of 1970 and any amendments thereto and regulations pursuant to the act.

10.0 TRANSITION PERIOD

Due to the nature of our purchasing process, oft times a transition period is required during the evaluation period, final contract negotiations or contract award and execution. The Contractor shall agree to maintain the same terms and conditions as the original contract/agreement for a period not to exceed ninety (90) days, if necessary, as a transition period. In addition, if the current provider is not the successful bidder, he

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or she shall agree to provide the same level of services for a period not to exceed ninety (90) days, allowing for an orderly transition.

11.0 AUTHORITY

Each party warrants that such party has full power and authority to enter into and perform this contract. The person signing on behalf of each party represents that such person is fully authorized to enter into this Contract on behalf of such party.

12.0 CONTRACT CHANGES

By written notice to the contractor, District may make changes, within the general scope of the contract.

13.0 ASSIGNMENT OF CONTRACT

The contract shall not be assignable by the Contractor in whole or in part without the written consent of the Savannah-Chatham County Public School System.

14.0 TAXES

Contractor will timely pay all taxes lawfully imposed upon Contractor with respect to this Contract. Contractor makes no representation whatsoever regarding any tax liability of Contractor, nor regarding any exemption from tax liability related to this Contract.

15.0 DELAYS AND EXTENSION OF TIME

If the Contractor is delayed at any time in the progress of providing commodities/services by an act of or neglect by the District, or by changes ordered in the work, or by labor disputes, strikes, insurrections, fire, acts of God; unusual but well documented and excusable delays in performance, or other causes beyond the

Contractor's control, or by delay authorized by the District, then the contract term of service may be extended by a contract amendment for such reasonable time as the District and the Contractor may agree.

16.0 LIQUIDATED DAMAGES

The District will reduce the Contractor's invoice in the amount of \$500/PER DAY for any sub-standard work that does not comply with the Scope of Work requirements. Accordingly, the District will also reduce the Contractor's invoice for failure to provide the services as specified to include late performance.

In the event of any delayed Work completion and the Contractor's failure to achieve substantial completion of the Work within the contract agreement listed herein, the District may have cause to assess and recover liquidated damages. The Contractor therefore agrees that liquidated damages may be assessed and recovered by the District and will be paid in lieu of performance. Repeated service problems may result in contract termination and possible debarment from participating in future District contracts.

17.0 FISCAL FUNDING

Notwithstanding any other provision of this agreement, the parties hereto agree that the charges hereunder are payable to the contractor by the Savannah-Chatham County Public School System (SCCPSS) solely from appropriations received by the Savannah-Chatham County Public School System. In the event such appropriations are determined by the Chief Financial Officer/Comptroller of DISTRICT to no longer exist or to be insufficient with respect to the charges payable hereunder, this agreement shall terminate without further obligation of DISTRICT at the end of any fiscal period (hereinafter referred to as "Event"). In such Event, the Purchasing Director of DISTRICT shall certify to the Contractor the occurrence thereof.

18.0 INDEMNIFICATION

The Contractor hereby agrees to indemnify and hold harmless the Board of Education for the City of Savannah and the County of Chatham (the "Board"), the Savannah-Chatham County Public School District, and all of their respective board members, officers, and employees (hereinafter collectively referred to as the "Indemnitees") from and against any and all claims, demands, liabilities, losses, costs or expenses, including attorneys' fees, made by a third party or parties, for any loss due to bodily injury (including death), personal injury, and property damage to the extent arising out of or resulting from the

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performance of any contract awarded as a result of this solicitation or any act or omission on the part of the Contractor, its agents, employees or others working at the direction of the

Contractor or on its behalf, or due to any breach of this Contract by the Contractor, or due to the application or violation of any pertinent Federal, State or local law, rule or regulation. This indemnification extends to the successors and assigns of the Contractor.

This indemnification obligation will survive the termination of the contract with the Contractor and the dissolution or, to the extent allowed by law, the bankruptcy of the Contractor. The parties do not intend for this indemnification provision to extend to claims for losses or injuries or damages caused solely by the negligence of the Indemnitors.

This indemnification does not extend beyond the scope of this contract awarded to the Contractor and the work undertaken thereunder. Nor does this indemnification extend to claims for losses or injuries or damages incurred due to the sole negligence of the Indemnitees.

This indemnification does not extend to claims for losses or injuries or damages incurred by the Indemnitees due to any negligent act, error, or omission of a design professional in the performance of professional services that fails to meet the applicable professional standard of care, skill and ability as employed by others in their profession.

Suits or Claims for Infringement. Contractor shall indemnify and hold the Indemnitees harmless from any suits or claims of infringement of any patent rights or copyrights arising out of any patented or copyrighted materials, methods, or systems used by the Contractor.

19.0 INSURANCE REQUIREMENTS

The Contractor shall procure, and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his Agents, Representatives, and Employees. The cost of such insurance shall be included in the Contractor's bid. Prior to the commencement of any work, the Contractor shall obtain and furnish certificates of insurance to the District indicating the minimum lines of coverage shown below. The District, its officers and/or officials, employees and volunteers shall be named as insured under the Contractor's insurance policy for the duration of the contract term.

The policies of insurance shall be primary and written on forms acceptable to the Board and placed with insurance carriers approved and licensed by the Insurance Department in the State of Georgia and meet minimum financial A.M. Best & Company rating of no less than A: 3. Further the contractor will provide copies of all insurance policies required thereunder. No changes are to be made to these specifications without prior written specific approval by the Board.

- a. *Commercial General Liability*- Including but not limited to bodily injury, property damage, contractual and personal injury with limits of not less than \$100,000 combined single limit per occurrence, \$500,000 per project aggregate covering all work performed under this contract.
- b. *Automobile Liability*-Including but not limited to bodily injury and property damage to all vehicles owned, leased, hired, and non-owned with a limit of not less than \$1,000,000 combined single limit covering all work performed under this contract. Limits may be satisfied by combining an Umbrella form and Automobile Liability form for a combined total limit of \$1,000,000. Contractor will submit a Certificate of Insurance and provide Liability/Collision coverage for all drivers who will transport vehicles to and from District property.
- c. *Worker's Compensation Insurance*- Statutory limits in accordance with O.C.G.A.34-9-120 et. seq.
- d. *Umbrella Liability*- Limits of not less than \$1,000,000 per occurrence covering all work performed under this contract.

Failure to provide and maintain insurance coverage during the life of the contract will be grounds for termination of the contract.

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20.0 E-VERIFY REGISTRATION REQUIREMENTS AND INFORMATION

Vendors are required to complete the Contractor Affidavit Form verifying its compliance with Georgia state law. The State law requires that every public employer and every private employer that contracts for the physical performance of services for all contracts with a county must be registered with and use the E-Verify program.

Physical performance of services means any performance of labor or services for a public employer using a bidding process or by contract wherein the labor or services exceed \$2,499.00, provided, however, and an individual who is licensed pursuant to Title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for services to be rendered by such individual.

Please note that all E-Verify numbers must be four-six digit numbers. All forms must be notarized and all affidavits are subject to open records.

21.0 COMPLIANCE WITH LAWS

Contractor will, at its own expense, obtain all necessary permits, give all notices, pay all license fees and taxes, and sales taxes, and to comply with all applicable local, State and Federal Law, ordinances, rules and regulations. Contractor shall agree that in the performance of the contract that he/she will comply with all laws, regulations, rules and policies which may apply to public education in general and the operation of the Savannah-Chatham County Public School System in particular, such as regulations issued by the Georgia Department of Education.

22.0 CONTROLLING LAW AND VENUE

The contract, which will be awarded under the laws of the State of Georgia, and venue arising out of this agreement is in Chatham County, Georgia, regardless of the place of execution or performance.

23.0 OBLIGATION OF CONTRACTOR

By submitting a bid, the Contractor consents and agrees that they are satisfied from their own investigation of the conditions to be met, that they fully understand their obligation and that they will not make any claim for, or have right to cancellation or relief from the contract because of any misunderstanding or lack of information.

24.0 OWNER'S RIGHT TO PROSECUTE THE WORK

Time being of the essence, if the Contractor shall be declared in default, both the Contractor and any surety agrees that the Owner may, after giving the Contractor and any surety the required notice and time if any is required, without prejudice to any other remedy and without invalidating any performance bond, make good such defective and may deduct the cost thereof from payment due the Contractor or, at the Owner's option and without prejudice to the Owner's rights against the Contractor and any surety, the Owner may terminate the Contractor and take possession of the Site and of all materials, equipment, tools and construction equipment and machinery located owned by the Contractor and finish the Work by whatever method the Owner shall deem expedient.

25.0 EFFECT OF LATER DETERMINATION

In the event the parties agree or a court of competent jurisdiction determines (as the parties agree to settle with a consent determination) that a default is wrongful or not the fault of the Contractor, the termination shall be considered to be a termination for Convenience and the sole remedy available to the Contractor shall be the contractual treatment of the termination pursuant to the Termination for Convenience paragraph and without any other damages or relief.

26.0 OWNER'S RIGHTS TO TERMINATE FOR CAUSE/DEFAULT

In case of failure to deliver goods or supply services in accordance with the contract's terms and conditions, the District, after due oral or written notice, may procure them from other sources and hold the Contractor responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies which the District may have. Specifically, if through any cause, the

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ATTACHMENT A

Fee Schedule

CHARTER RATES

Mileage Rate: \$ 3.75 per mile (300 miles or less round trip) or day rate, whichever is greater

Mileage Rate: \$ 3.75 per mile (301-600 miles round trip)

Mileage Rate: \$ 3.50 per mile plus day charge (601 miles or more round trip)

Day Rate: \$1,125.00

Hourly Rate: \$125.00 per hour with a 4 hour minimum

Any service that is in excess of one (1) day will be charged an additional \$475.00 per day.

Minimum hours of service is five (5) hours: \$750.00

Additional hours beyond five (5) hours is \$135.00 per each additional hour

- Local service is determined by a 50 mile radius or less
- Rates do not include meals for drivers, however, should a group invite the driver to dine with them at their treat. Driver's may or may not accept. Restaurants will normally comp the driver's meal when a large group comes in via motor coach.
- Rates do not include driver's accommodations on overnight trips, driver gratuities, parking fees, tour guides, tolls, and permits.

CANCELLATION POLICY

Cancellation of motor coach services or packaged tours must be received in writing. One hundred percent (100%) of charter price is refundable if cancelled 30 days prior to the first day of service. No fee will be charged should it be due to weather or unsuitable conditions. If no monies has been transferred, then there would be no cancellation fee required.

Should a tour be cancelled and non-refundable tickets, hotels, and such that cannot be regained, then the party that cancelled shall be responsible for those costs.

CONTRACTING AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is engaged in the physical performance of services on behalf of (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. ~ 13-10-91. Furthermore, the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

740377

Federal Work Authorization User Identification Number.

December 30, 2013

DATE OF AUTHORIZATION

Coachlight Tours LLC

Charter Bus Services (Annual Contract) RFP# 16-07

NAME OF CONTRACTOR

NAME OF PROJECT

Coachlight Tours LLC

NAME OF PUBLIC EMPLOYER

I hereby declare under penalty of perjury that the foregoing is true and correct. Executed on:

January 20

2016

DATE

In Savannah, County of Chatham

and Georgia

City / County

State

Signature of Authorized Officer or Agent

Elizabeth Kamalakis

Elizabeth Kamalakis President/Owner

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE 21 DAY OF JAN. 2016

B. B. Padden

NOTARY PUBLIC

12-9-17

My Commission Expires

SIC: TOURING BUSINESS

EFFINGHAM CO. BOARD OF COMMISSIONERS
DEVELOPMENT SERVICES / 601 N Laurel ST, Springfield, GA 31329-6816
OCCUPATIONAL LICENSE

Vendor: 04032.1

Owner: ELIZABETH KAMALAKIS
(912)721-2184

Business 7015 HWY 17 S
Address: GUYTON GA 31312

Name: COACHLIGHT TOURS, LLC
Mailing PO BOX 16054
Address: SAVANNAH GA 31416-2754



Issued: 01/03/2017

Tax: 5100.00

[Handwritten Signature]
Authorized Signature

This issuance of this license shall in no way be construed as permission to operate a business activity in violation of any law or regulation to which such activity may be subject.

CERTIFICATE MUST BE CONSPICUOUSLY DISPLAYED. TAX IS NON-REFUNDABLE. PENALTY AFTER JANUARY 1ST.
Applicant

SERVICE INSURANCE AGENCY LLC

6850 Caterina Lane • Richmond, VA 23266
 Phone (804) 289-5293 • Fax (804) 289-7028

CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AFFECT, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

INSURED	Phone	800-392-4204	ISSUE DATE:	4-8-2017
COACHLIGHT TOURS LLC			PRODUCER:	Service Insurance
P. O. Box 16054			ISSUED BY:	Ann Andreasch, Ext 302
Savannah, GA 31416			Insured Fed ID #	58-2659347
			ECR #	537731

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	COMPANY/POLICY # - EFFECTIVE & EXPIRATION DATES	LIMITS
AUTOMOBILE LIABILITY <input type="checkbox"/> Any Auto <input type="checkbox"/> All Owned Autos <input type="checkbox"/> Scheduled Autos <input type="checkbox"/> Hired Autos <input type="checkbox"/> Non-owned Autos <input type="checkbox"/> Garage Liability <input type="checkbox"/> Other	LANCER INSURANCE COMPANY POLICY NUMBER: BA163963#6 POLICY PERIOD FROM: 4-8-2017 TO: 4-8-2018	COMBINED SINGLE LIMIT \$5,000,000 BODILY INJURY (Per Person) BODILY INJURY (Per Accident) PROPERTY DAMAGE
GENERAL LIABILITY <input type="checkbox"/> Commercial General Liability <input type="checkbox"/> Claims Made <input type="checkbox"/> Occur <input type="checkbox"/> Owner's & Contractors Prod. <input type="checkbox"/>	POLICY NUMBER: POLICY PERIOD FROM:	GENERAL AGGREGATE PRODUCTS-COMP/OP AGG. PERSONAL & ADV. INJURY EACH OCCURRENCE FIRE DAMAGE (Any one fire) MED. EXPENSE (Any one person)
 MOTOR TRUCK CARGO	POLICY NUMBER: POLICY PERIOD FROM:	PER VEHICLE PER DISASTER DEDUCTIBLE REEFER LIMIT REEFER DEDUCTIBLE
WORKERS COMPENSATION AND EMPLOYER'S LIABILITY	TRAVELERS POLICY NUMBER: 72KUB4753P86A17 POLICY PERIOD FROM: 4-8-2017 TO: 4-8-2018	<input type="checkbox"/> Statutory Limits <input type="checkbox"/> Other EACH ACCIDENT DISEASE-POLICY LIMIT DISEASE-EACH EMPLOYEE

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

CERTIFICATE HOLDER	Fax Number:	CANCELLATION
Savannah-Chatham County Public Schools		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 35 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER MAILED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.
208 Bull Street		AUTHORIZED REPRESENTATIVE
Savannah, GA 31410		<i>Timothy R. Obyjan</i>