



Savannah-Chatham County Public Schools

Registration Requirements Document

Required Documents for Students New to District Grades (K-12)

Document	Description
Certified Birth Certificate	Original, Government Issued Birth Certificate
Proof of Address	Current Lease or rental agreement, mortgage statement, home purchase agreement, utility bill (electric, gas, and water only), governmental mail (county, state, or federal) within the last 30 days
Parent/Guardian Identification	Governmental Issued Identification
Report card or Unofficial Transcript (Grades 9-12)	From previous school attended
Social Security Card	Providing a Social Security number is voluntary. Should you decide not to provide your child's SSN, a waiver form must be filled out to provide an alternative number. Please note: a social security number is required for HOPE scholarship/grant consideration.
Certificate of Immunization (Form 3231)	Must be provided within 30 days of enrollment
Certificate of Vision, Hearing, Dental and Nutrition (Form 3330)	Must be provided within 120 days of enrollment
Withdrawal form from previous school	Optional document

Required Documents for Students Transferring Within District:

Document	Description
Proof of Address	Current Lease or rental agreement, mortgage statement, home purchase agreement, utility bill (electric, gas, and water only), governmental mail (county, state, or federal) within the last 30 days
Parent/Guardian Identification	Governmental Issued Identification

Proof of Address Documents NOT Accepted:

Documents NOT Accepted			
W2 or other Tax Documents	Cable bills	Bank Statements	Internet Bills
Voter Registration Cards	Phone Bills	Editable Documents	Pay Stubs
DMV Documents (including car tag registration)	Postcards	Handwritten Leases	Envelopes